



SIX SIGMA Quality International

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PRESENTS

Ref SSQI/CO/ADM/2012-13/005

**INTERNAL AUDITORS
CLASSROOM & ONLINE COURSE**

ISO 29001 for Petroleum, petrochemical and natural gas industries -- Sector-specific quality management systems -- Requirements for product and service supply organizations

Dear Sir,

As is widely known, SIX SIGMA Quality International is conducting various technical courses inviting interested personnel/technocrats for enhancing & fine-tuning of the skill.

SIX SIGMA Quality International organizing Internal Auditor Classroom & online Training course for ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES series management system.

a) ISO INTRODUCTION

The standards published by ISO undergo changes periodically, to reflect the best-suited practices over the changing times. ISO series of standards

For a business unit to successfully set up an ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES management systems or get maximum benefits from an established management system, auditors within the organization have to be trained to assess the system against ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES requirements. They must also be able to assess their suppliers required management system to support own Quality Initiative.

To increase professionalism, quality auditors also seek formal registration with the ASCB (UK) One of the prerequisites for such registration requires the quality auditors and practitioners to successfully complete an ASCB (UK) approved auditor training.

b) OBJECTIVE OF THE COURSE:

The objective of the course is to illustrate the importance of the Internal Auditors role, skills and competency in bearing the ultimate responsibility for the effective performance of the audit team. A practical and intensive course for training quality professionals to External, Internal and manage third and second party audits of an ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES Management System.



Course describes how to plan and perform an audit, report findings, conduct opening and closing meetings and establish follow-up action. You will understand by the end of the course how regular auditing by an audit team directed by a competent Internal auditor is the foundation of an effective ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES Management System. On completion of the course you will have the necessary skills and the experience to Internal Audit and manage your own audits. The learning process will include a series of tutorials, exercises, culminating in both practical and written examination. Delegates will be supplied with a bound set of comprehensive course notes.

Through e-learning

-) An efficient method of learning without having to physically go for classes
-) Saves time and cost of travel, specially beneficial to working people
-) Schedule of study does not interfere with the daily job or business
-) Cuts down the boredom of listening to a monotonous lecture
-) Student has choice of when to study and at what speed to study
-) A comfortable route for enhancing one's career prospects
-) No limitation in terms of age or background.

c) **COURSE CONTENTS:**

-) Introduction to ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES Management System
-) Vocabulary & understanding definitions
-) Introduction to ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES - Management System Requirements
-) Need for Internal Quality Audits
-) Auditing Techniques
-) Conducting Internal Quality Audits
-) Course Examination

For detail of contents refer our website at www.sixsigma-tqm.com

d) **WHO SHOULD ATTEND:**

- 1) All employees whose work responsibility directly affects ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES
- 2) Those individuals willing to take up external auditing as a future profession by becoming an independent auditor.
- 3) Those who intend to enroll themselves to ASCB(UK) Registration Schemes of ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES Auditors.



- 4) Management Representatives responsible for effective implementation and execution of ISO 29001 FOR PETROLEUM, PETROCHEMICAL AND NATURAL GAS INDUSTRIES.

What you will gain:

- J Higher Effectiveness and Efficiency on their Job
- J Excellent Career Enhancement Opportunity
- J Internationally Recognized Qualification
- J Photo-identity Card from ASCB(Europe) Ltd. - UK
- J Listing among an International list of Quality Professionals.

e) **FACILITIES:**

All facility for delegates covering lecture hall, tea and lunch will be arranged by Client or if you are attending the course at six sigma office, six sigma institute will arrange the above facility.

f) **COURSE DETAILS:**

Detail program of every days training course will be sent / given on the first day to the delegates on registration.

g) **DURATION:**

Two day Training program for Internal Auditor [Timings: 10.00 am to 6.00 pm]

h) **Five day** Training program for Lead Auditor [Timings: 10.00 am to 6.00 pm]

i) **FEES:**

1. **Six sigma Certified internal auditor course : 8000/- per participant**

2. **Six sigma Certified Lead auditor course : 21000/- per participant**

Discount Offer:

1. **For the batch of 5 to 10 participants from the same company: 5% discount on total fees**

2. **For the batch of more than 10-15 participants: 15% discount on total fees**

3. **For the batch of more than 15-25 participants: 25% discount on total fees**

Payment should be made by Cheque / DD in favour of **“Six Sigma Quality International, Mumbai”**

BANKERS DETILS FOR EFT/ECS/RTGS/NEFT PAYMENT

1-Bank's Name **AXIS BANK LTD.**
2-Address Ground Floor, Bably Apartment, Nr. Patankar Park Station
Road,NALASOPARA (W)-401204
3-Account No **454010200004930**
4-IFSC code **UTIB0000454**

j) VENUE:
Client Office
Or
Six Sigma Quality International
107/108, Mehta Chambers, Station Road
Vasai(W), Thane(Mumbai)-401202
Email : info@sixsigma-tqm.com
Tel: 0250-2341170/9322728183/ 09323717375
Fax : Ext 206

k) NOMINATIONS:

You may send in your nominations to the course co-ordinator, SSQI, on the Registration form at the following address along with the fees.

Javed Badshah
107/108, Mehta Chambers, Station Road
Vasai(W), Thane(Mumbai)-401202
Email : info@sixsigma-tqm.com
Tel: 0250-2341170
Fax : Ext 206

Fees once paid will not be refunded, however it could be adjusted against the next course for the same financial year.

Please send your nomination of the delegated immediately as limited seats are available. Seats are filled on first cum first serve basis.

l) TERMS & CONDITIONS:

- I. SIX SIGMA Quality International general terms and conditions will be applicable for qualification of personnel.
- II. Minimum candidates per batch should be 04 Number and Maximum should be 25 per batch.**
- III. Delegate Fees shall be send in advance through cheque / DD in favor of **“Six Sigma Quality International”** payable at Mumbai.
- IV. SIX SIGMA Quality International will charge Service tax as applicable.
- V. Travel & Subsistence will be charged for faculties on actual in case of course will be conducted in-house at client premises.



REGISTRATION FORM

TRAINING COURSE :Lead / Internal Auditor Training Course (Tick one)

COURSE NO / DATE :
COMPANY NAME : _____

ADDRESS : _____

TEL. NO./FAX NO. : _____

**NAME & DESIGNATION OF
NOMINATED PERSON** :

Sr. no	Name	Designation	Qualification

PAYMENT MADE BY : Cheque No / Demand Draft No: _____ Date _____

Drawn on Bank : _____

Cheque / Demand Draft Should be drawn in favour of :

“Six Sigma Quality International” payable at Mumbai, Maharashtra, India.

Note : Fees once paid will not be refunded, however this will be carried forward for the next course during the same financial year.

Place : _____ (Signature)

Date : _____ Name: _____

Six Sigma Quality International, 107/108 Mehta Chambers, Station Road, Vasai(W)

Mumbai-400 202, India. Tel : 0250- 2341170 Fax : Extn. 206

Email:info@sixsigma-tqm.com, website:www.sixsigma-tqm.com

Other Offices : New Delhi, Ludhiana, Baroda, Jaipur, Udaipur, Ahmedabad, Nasik, Pune, Indore, Nagpur, Daman, Kolhapur, Bangalore, Belgaum, Hyderabad, Chennai, Kolkata.